

Building and Grounds meeting minutes
February 4, 2019

Present: Theresa Garrett, Jason Lewis, Rich Zdunek, Carl Niemann, Bill Hesse

Open with prayer 5p

- P-1: Condensation has appeared above the cafeteria kitchen ceiling and will be investigated. Rich provided ductwork insulation and tape materials to help resolve the issue. The materials will be installed Spring 2019. Rich suggested, and was asked to, checking the filter, coil and refrigerant charge on the unit.
- P-2: Motion sensors at the end of the classroom wings to control all lights in the hallway – Carl and Jason. Rich and Carl installed a sensor in elementary wing and will install one/two in the junior high wing.
- P-3: the parish office gutter will be cleaned by spring 2019. Roofers performed repairs to the parish office roof due to leaks and the areas will be monitored.
- P-4: Rectory Repairs –dishwasher will be replaced February 2019 according to Father’s schedule. Jason will evaluate and devise a plan for the master bath shower stall, screen porch and patio. Cullen offered his expertise and will be called to help install the dishwasher.
- P-5: Carbon Monoxide monitor for school building - Project Owner: Bill Hesse and Jason. Jason met with FASSCO FESCO and will be sent updates regarding system capability and hardware options. Detectors will be installed in areas with Gas access. Project completion by the end of summer 2019. Detectors will be wired into fire alarm to show trouble instead of sounding alarm and a magnetic release will be installed on the doors from the cafeteria to the school. Jason is gathering bids from electricians. Additional carbon monoxide detectors have been placed in the rectory.
- P-6: HVAC – the additional AMR heater kit has been installed. Rich gathered a material list and will work with Jason to supply power to the unit February of 2019. Bill advised on available power sources.
- P-7: Temperamental light in the Church near the Font - The LED light bulb has been replaced to prevent shutting off and is still shutting off. Jason will access the attic and clear insulation from fixture. A faulty heat sensor in the fixture will be explored by Bill.
- P-8: Bill replaced a breaker in the elementary wing that was malfunctioning and installed a spare breaker.
- P-9: Cullen shared a bid to repave and restripe the parking lots. Cullen will update the scope of work and bid. Striping the aintree parking lot will be compared to the cost of resurfacing. Cullen advised of Tony Fornes selling his paint business and the potential need to secure materials offered.

- P-10: replacement of deteriorated pipe rap insulation on exterior AC units will be done spring of 2019. Rich will provide information regarding UV resistant insulation. Jason shared dimensions with Rich of the 1.5" and 3/4".
- P-11: Railing will be replaced at the stairs connecting the aintree lot and lynnbrook by the end of summer 2019.
- P-12: Repair/replacement of the cafeteria dishroom floor is planned for summer 2019. An epoxy kit will be explored as an optional material.
- P-13: Dennis and Jason will coordinate moving the soccer goals from Lincoln field to Ascension's campus. Cullen also offered the use of his large trailer.
- P-14: The extension cord at the garage attic will be removed by Rich and Jason.

New business:

- The recirculating pump for boiler 2 was repaired for water leaks.
- The walk in refrigerator was not operating last week during the days of single digit exterior temperatures and will be adjusted to prepare for future cold temps.
- The buttons for the motorized door at #1 entrance were repaired.
- Carl repaired the ceiling crack and installed cable covers in the sacristy.

Next meeting 3/4/2019

Meeting adjourned