

Building and Grounds meeting minutes  
January 7, 2019

Present: Theresa Garrett, Jason Lewis, Rich Zdunek, Cullen Bilyeu, Carl Niemann, Bill Hesse

Open with prayer 5:30p

- P-1: Condensation has appeared above the cafeteria kitchen ceiling and will be investigated. Rich provided ductwork insulation and tape materials to help resolve the issue. The materials will be installed Spring 2019.
- P-2: Motion sensors at the end of the classroom wings to control all lights in the hallway – Carl and Jason. Carl has the base moved, has located the second base for the junior high wing and will contact Rich. Rich and Carl plan the installation for 1/21/2019.
- P-3: the parish office gutter will be cleaned by spring 2019.
- P-4: Rectory Repairs – The hall bath toilet was replaced, master bathroom sink drain repaired, main drain line snaked, dryer vent hose replaced and kitchen sink disposal found to be operational. Tools and a tv have been removed as per Father's request. The refrigerator has been replaced and the dishwasher will be replaced February 2019 according to Father's schedule. Jason will evaluate and devise a plan for the master bath shower stall, screen porch and patio. Cullen offered his expertise and will be called to help install the dishwasher.
- P-5: Carbon Monoxide monitor for school building - Project Owner: Bill Hesse and Jason. Jason met with FASSCO FESCO and will be sent updates regarding system capability and hardware options. Detectors will be installed in areas with Gas access. Project completion by the end of summer 2019. Detectors will be wired into fire alarm to show trouble instead of sounding alarm and a magnetic release will be installed on the doors from the cafeteria to the school. Jason is gathering bids from electricians. Additional carbon monoxide detectors have been placed in the rectory.
- P-6: HVAC – the additional AMR heater kit has been installed. Rich and Jason will supply power to the unit January of 2019. Bill advised on available power sources.
- P-7: Temperamental light in the Church near the Font - The LED light bulb has been replaced to prevent shutting off and is still shutting off. Jason will access the attic and clear insulation from fixture. A faulty heat sensor in the fixture will be explored.
- P-8: Carl repaired an outlet in the junior high wing that was causing a breaker to trip.
- P-9: Cullen shared a bid to repave and restripe the parking lots. Cullen will update the scope of work and bid. Striping the aintree parking lot will be compared to the cost of resurfacing. Cullen advised of Tony Fornes selling his paint business and the potential need to secure materials offered.

- P-10: replacement of deteriorated pipe rap insulation on exterior AC units will be done spring of 2019. Rich will provide information regarding UV resistant insulation. Jason will get dimensions to Rich.
- P-11: Railing will be replaced at the stairs connecting the aintree lot and lynnbrook by the end of summer 2019.
- P-12: the cafeteria kitchen ceiling materials have been delivered and installation has begun. The prep area installation was completed during fall break and the dish room was completed over Thanksgiving break and Christmas break.
- P-13: Dennis and Jason will coordinate moving the soccer goals from Lincoln field to Ascension's campus. Cullen also offered the use of his large trailer.

New business:

- Bill advised of and will replace a faulty breaker in the elementary wing panel.
- Repair/replacement of the cafeteria dishroom floor is planned for summer 2019.
- The concrete stain outside door 1 is being removed by Jason.
- The extension cord at the garage attic will be removed by Rich and Jason.
- Ascension's gas powered snow blower will be checked for operation.

Next meeting 2/4/2019

Meeting adjourned 6:25p