

Building and Grounds meeting minutes
July 9, 2018

Present: Theresa Garrett, Jason Lewis, Bill Hesse, Carl Niemann, Rich Zdunek

Open with prayer 5p

- P-1: School attic fans – Bill is researching a gable vent to be installed. Jason shared measurements with Bill.
- P-2: Motion sensors at the end of the classroom wings to control all lights in the hallway – Carl and Jason. Carl has the base moved, has located the second base for the junior high wing and will contact Jason for help as needed with remaining installation. Rich offered his services and will be called on to complete the installation.
- P-3: Baptismal Font – Joe Cooper drained the font and Carl removed the leaking pump. The pump has been repaired and will be re-installed this week.
- P-4: Rectory Repairs – Jason and Carl will provide a ground for the outlet to be used by the rectory printer as per Father’s schedule this Fall. Dennis was sent Father’s schedule and correspond with Father in order to complete the driveway repair.
- P-5: Scrapes and dents in the altar furniture – Jason has shared additional info and is waiting for correspondence from Weberdings for assistance.
- P-6: All breaker boxes need marked – Project Owner Bill Hesse. Half of the concession stand still to be marked. A panel in the gym electric closet has open blanks and will be repaired by end of Summer 2018 by Jason.
- P-7: Carbon Monoxide monitor for school building - Project Owner: Bill Hesse and Jason. Jason meeting with FASSCO FESCO regarding system capability and hardware options. Detectors will be installed in areas with Gas access. Project completion by the end of summer 2018. Detectors will be wired into fire alarm. Additional carbon monoxide detectors will be placed in the rectory as per Father’s schedule.
- P-8: Cafeteria Roof – repair leaks. Project owner – Jason Lewis. Contractor sending a corrected COI. Repair work scheduled for summer of 2018. The gas lines will be brushed and painted yellow prior to roof repair.
- P9: HVAC – Jason received \$375 bid for additional AMR heat. Project to be completed by the end of summer 2018. Rich will obtain necessary specs from Jim Towles and be running the electric for this project.
- P-10: Temperamental light in the Church near the Font - The LED light bulb will be replaced to prevent shutting off.
- P-11: Walk in fridge – Unit malfunctioned and will be repaired once the parts are gathered.

P-12: Cullen shared a bid of @ \$45000 to repave and restripe the parking lots. More bids will be gathered and shared.

P-13: The filming of Mass Services malfunctioned and was corrected (a cardboard box was suspected to be overheating the CPU and removed). Thank you Bill for sharing info with Jeff.

P-14: Carl replaced three floor tiles in the boys' junior high bathroom. Thank you Carl.

P-15: Leonard Brush repaired the walk-behind floor machine.

P-16: Jim Towles will be replacing a boiler TPR valve in the boiler room. The classroom radiator line will be re-mounted to the wall by Carl or Jason.

New business:

- Rich suggested and is researching larger monthly filters and new economizer screens for one of the HVAC units inside the fence area behind the gym.
- Carl shut down the circulating pump in the boiler room.
- An adjusted bid will be gathered to replace the walk in fridge roof top unit instead of only the interior coil.
- Sink at junior high boys' bathroom is leaking and will be evaluated.
- Bill suggested the installation of gfi outlets where an existing outlet is within 6' of water in the elementary science lab and other areas.
- Carl suggested the replacement of deteriorated pipe rap insulation on exterior AC units.

Next meeting set for 8/6/2018.

Meeting adjourned 6p