

Building and Grounds meeting minutes
June 17, 2019

Present: Theresa Garrett, Rick Zdunek, Carl Niemann, Jason Lewis

Open with prayer 5:30p

- P-1: Rich provided ductwork insulation and tape materials to help resolve a ductwork condensation issue. The materials will be installed 2019. Rich checked the filter, coil and refrigerant charge on the unit and found it to be within normal ranges. Carl will be replacing a filter door.
- P-2: Motion sensors at the end of the classroom wings to control all lights in the hallway – Carl and Rich. Rich and Carl will install one/two in the junior high wing tentatively scheduled for July 2019. Materials are in Jason's office.
- P-3: Jason delivered a cpu to Susie's office as needed for Bill to use for security camera monitoring.
- P-4: Rectory Repairs – Jason will evaluate and devise a plan for the master bath shower stall, screen porch and patio. Dennis recommended an overlay product for the patio and carried by Tony Fornes at HPP Industrial Coatings. Dennis offered to check with Tony.
- P-5: Landscaping committee will be formed to assist with the replacement of recently removed items from our campus. Hydrangeas have been planted on both sides of the church.
- P-6: HVAC – the additional AMR heater kit has been installed. Rich gathered a material list and will work with Jason to supply power to the unit Fall of 2019.
- P-7: Temperamental light in the Church near the Font - The LED light bulb has been replaced to prevent shutting off and is still shutting off. Jason will access the attic and clear insulation from fixture. A faulty heat sensor in the fixture will be explored by Bill.
- P-8: Cullen shared a bid to repave and restripe the parking lots. Cullen will update the scope of work and bid. Striping the aintree parking lot is scheduled for summer 2019. Cullen advised of Tony Fornes selling his paint business and the potential need to secure materials offered. Dennis offered to check with Tony.
- P-9: replacement of deteriorated pipe rap insulation on exterior AC units will be done 2019. Rich delivered the insulation to Jason's office.
- P-10: Railing will be replaced at the stairs connecting the aintree lot and Lynnbrook by the end of summer 2019.
- P-11: Repair/replacement of the cafeteria dishroom floor- An epoxy kit will be explored as an optional material. Dennis offered to check with Tony. The plan will be shared with Mike Grimes, Ascension's new Cafeteria manager, and will be scheduled for summer 2020.

P-12: The carpeting in church needs repair in several areas and was addressed by Carl.

P-13: The leaking gym water fountain has been repaired by Carl

P-14: Rich and Jason evaluated the water fountain in the middle school hallway for a cooling malfunction and replaced a faulty relay. The unit was cleaned and is providing cool water. The elementary fountain was also cleaned.

New business:

- B&G will be hosting the hospitality social after each mass this weekend. The volunteer schedule is as follows:
 - o Saturday after 4p mass - Miranda Sanderfer, Rosie Burkett, Judy Campbell
 - o Sunday after 8:30a mass – Carl Niemann, Bill Hesse, Rich and Tracy Allen, Terry and Patty Lockett
 - o Sunday after 10:30a mass – Jason Lewis, Theresa Garrett, Dennis Jones (?), Lynn Amback
- A leak on the parish office roof has been repaired.
- The baptismal font bowls will be painted and coordinated with Holly around scheduled baptisms.
- Vhs and dvd players are being removed from classrooms.

Next meeting 7/22/2019

Meeting adjourned