

Building and Grounds meeting minutes
March 4, 2019

Present: Theresa Garrett, Jason Lewis, Dennis Jones, Rich Zdunek, Carl Niemann, Bill Hesse

Open with prayer 5p

- P-1: Condensation has appeared above the cafeteria kitchen ceiling and has been investigated. Rich provided ductwork insulation and tape materials to help resolve the issue. The materials will be installed Spring 2019. Rich and Jason will coordinate schedules to check the filter, coil and refrigerant charge on the unit.
- P-2: Motion sensors at the end of the classroom wings to control all lights in the hallway – Carl and Rich. Rich and Carl will install one/two in the junior high wing tentatively scheduled for spring break. Rich suggested mounting the sensor on a junction box.
- P-3: Roofers performed repairs to the parish office roof due to leaks and the areas will be monitored.
- P-4: Rectory Repairs –dishwasher has been replaced. Jason will evaluate and devise a plan for the master bath shower stall, screen porch and patio. Dennis recommended an overlay product for the patio and carried by Tony Fornes at HPP Industrial Coatings. Dennis offered to check with Tony.
- P-5: Carbon Monoxide monitor for school building - Project Owner: Bill Hesse and Jason. Jason met with FASSCO FESCO and will be sent updates regarding system capability and hardware options. Detectors will be installed in areas with Gas access. Project completion by the end of summer 2019. Detectors will be wired into fire alarm to show trouble instead of sounding alarm and a magnetic release will be installed on the doors from the cafeteria to the school. Jason is gathering bids from electricians. Additional carbon monoxide detectors have been placed in the rectory.
- P-6: HVAC – the additional AMR heater kit has been installed. Rich gathered a material list and will work with Jason to supply power to the unit February of 2019. Bill advised on available power sources. Prices for materials are being gathered.
- P-7: Temperamental light in the Church near the Font - The LED light bulb has been replaced to prevent shutting off and is still shutting off. Jason will access the attic and clear insulation from fixture. A faulty heat sensor in the fixture will be explored by Bill.
- P-8: Cullen shared a bid to repave and restripe the parking lots. Cullen will update the scope of work and bid. Striping the aintree parking lot will be compared to the cost of resurfacing. Cullen advised of Tony Fornes selling his paint business and the potential need to secure materials offered. Dennis offered to check with Tony.
- P-9: replacement of deteriorated pipe rap insulation on exterior AC units will be done spring of 2019. Rich provided information regarding UV resistant insulation. Jason shared dimensions with Rich of the 1.5" and 3/4". The insulation will cost approximately \$500

and will encapsulate the thermostat wiring when installed. Jason will verify our wire inventory and correspond with Rich.

P-10: Railing will be replaced at the stairs connecting the aintree lot and lynnbrook by the end of summer 2019.

P-11: Repair/replacement of the cafeteria dishroom floor is planned for summer 2019. An epoxy kit will be explored as an optional material. Dennis offered to check with Tony.

P-12: Dennis and Jason will coordinate moving the soccer goals from Lincoln field to Ascension's campus 3/7/2019 for the start of soccer 3/26/2019. Cullen also offered the use of his large trailer.

P-13: The extension cord at the garage attic will be removed by Rich, Carl and Jason.

New business:

- Security system upgrades and monitoring bids being gathered.
- Fire alarm system upgrades and monitoring bids being gathered.
- Access system upgrade bids being gathered.
- LED lighting sample install approved by the finance committee and waiting for information on additional lighting styles.
- Landscaping committee will be formed to assist with the replacement of recently removed items from our campus.
- Bill requested the baptismal font plexiglass be cleaned. The item was cleaned and will be monitored. Dennis suggested using mag wheel polish.
- Jason will deliver a cpu to Susie's office for Bill to use for security camera monitoring.

Next meeting 4/8/2019

Meeting adjourned