

Building and Grounds meeting minutes
March 5, 2018

Present: Jason Lewis, Theresa Garrett, Carl Niemann, Bill Hesse, Cullen Bilyeu

Open with prayer 5p

- P-1: School attic fans – a gable vent will be researched. Project owner: Bill.
- P-2: Motion sensors at the end of the classroom wings to control all lights in the hallway – Carl and Jason.
- P-3: Feasibility study for a Ministry Center – Pat Murphy shared architectural sketches of three Ministry center option and broad cost estimates for each during February Pastoral Council meeting. Pat will share cost estimates during the 7p April Pastoral Council meeting.
- P-4: Rectory Repairs – Bill and Carl will provide a ground for the outlet to be used by the rectory printer as per Father's schedule.
- P-5: Gym – Youth room new window has been installed. Thank you Carl. Carl will contact Atlas regarding a lock for the window.
- P-6: RWB security has begun to run wire for and will install one new camera inside the door from the Aintree lot.
- P-8: All breaker boxes need marked – Project Owner Bill Hesse. Concession stand still to be marked. A panel in the gym electric closet has open blanks and will be repaired by end of March.
- P-9: Carbon Monoxide monitor for school building - Project Owner: Bill Hesse. Jason meeting with Josh Ward to install detectors in areas with Gas access. Project completion by end of march. Detectors will be wired into fire alarm. Additional carbon monoxide detectors will be placed in the rectory as per Father's schedule.
- P-10: Cafeteria Roof – repair leaks. Project owner – Jason Lewis. Jason shared more detailed warranty info and will use Dennis' jobsite contact info to view a completed job by Conklin contractor. The Committee authorized the work to be done by the recommended contractor. Jason will meet with Father to share information and obtain authorization to schedule the work. The gas lines will be brushed and painted prior to roof repair.
- P11: HVAC – Jason received \$345 bid for additional AMR heat. Noisy elementary blower motor repaired.
- P-12: Art room door – Old closet door will be changed, if needed to satisfy code requirements, to open out to the hall for safety. Carl will correspond with the fire marshal to determine the necessity. Jason will relay obtain and relay square footage of space to Carl.

P-13: Classroom egress windows – Carl will correspond with the fire marshal to determine the necessity. Jason will relay obtain and relay square footage of space to Carl.

P-14: Concession stand freezer - Dennis defrosted. Thank you.

New business:

- Carl and Bill are repairing the three-way switches and occupancy sensor in the elementary wing.
- Carl is replacing several four-foot light fixture ballasts and light sockets.
- Father's driveway repairs will be coordinated between Dennis Jones and Father.
- Bill is researching new surge protecting power strips to be used on Ascension's campus.

Next meeting set for 4/9/2018.

Meeting adjourned