

Building and Grounds meeting minutes
May 14, 2018

Present: Theresa Garrett, Jason Lewis, Bill Hesse, Dennis Jones, Carl Niemann, Cullen Bilyeu
Rich Zdunek

Open with prayer 5p

- P-1: School attic fans – Bill is researching a gable vent to be installed. Jason will get measurements to Bill.
- P-2: Motion sensors at the end of the classroom wings to control all lights in the hallway – Carl and Jason. Carl will assemble a parts list.
- P-3: Baptismal Font – Jason is meeting with Joe Cooper to replace/repair leaking pump.
- P-4: Rectory Repairs – Jason and Carl will provide a ground for the outlet to be used by the rectory printer as per Father's schedule. Dennis asked to be informed of Father's schedule in order to complete the driveway repair.
- P-5: Scrapes and dents in the altar furniture. Jason met with Rosemary to obtain more info and contacted Weberdings for assistance.
- P-6: All breaker boxes need marked – Project Owner Bill Hesse. Half of the concession stand still to be marked. A panel in the gym electric closet has open blanks and will be repaired by end of Summer 2018.
- P-7: Carbon Monoxide monitor for school building - Project Owner: Bill Hesse and Jason. Detectors will be installed in areas with Gas access. Project completion by the end of summer 2018. Detectors will be wired into fire alarm. Additional carbon monoxide detectors will be placed in the rectory as per Father's schedule.
- P-8: Cafeteria Roof – repair leaks. Project owner – Jason Lewis. Repair work scheduled for 6/4-6/6. The gas lines will be brushed and painted yellow prior to roof repair.
- P-9: HVAC – Jason received \$345 bid for additional AMR heat. Project to be completed by the end of summer 2018.
- P-10: Ceiling crack and a temperamental light in the Church near the Font. Dennis, Jason and Carl investigated. Crack is same crack that has been present for years and will be caulked. The light bulb will be replaced to prevent overheating and shutting off.
- P-11: Classroom egress windows – Jason is gathering bids for new classroom windows that will satisfy building codes and campus needs. Cullen will send contact information for someone with Lamberts Glass.

New business:

- We welcome Rich Zdunek as the newest member of Ascension's B&G committee!

- The cafeteria kitchen light fixtures will be lowered to accommodate the new ceiling panels.
- Thanks to Cullen, many bags of mulch have been and will be delivered to our campus and used in the courtyard and for our 5/22/2018 campus field day. Theresa will message the bulletin and Jason will inform the AMEN group of the planned 5/22/2018 field day.
- Jason will work with Rich to clean the A/C coil in the gym's fence area next week.
- Cullen is working with Flynn Brothers for an estimate to repave/reseal and stripe the aintree parking lot.
- A local farmer will be using our kitchen Thursday evenings to prep food over the summer, will provide our kitchen with produce from the farm and will work around other events (i.e. festival, AMEN group, etc).
- Dennis will assist Jason with weed control in the fence storage area.
- Carl is meeting with Jim Towles to evaluate the kitchen cafeteria A/C 5/15/2018.
- Jason will take care of consolidating donated books in the gathering space.

Next meeting set for 6/11/2018.

Meeting adjourned 6p