

Building and Grounds meeting minutes
September 10, 2018

Present: Theresa Garrett, Cullen Bilyeu, Jason Lewis

Open with prayer 5:15p

- P-1: School attic fans – Bill is compiling options for gable vents to be installed.
- P-2: Motion sensors at the end of the classroom wings to control all lights in the hallway – Carl and Jason. Carl has the base moved, has located the second base for the junior high wing and will contact Rich. Rich offered his services and will be called on to complete the installation.
- P-3: A/C unit #42 compressor is failing and is being replaced this week (@\$1500).
- P-4: Rectory Repairs – Jason will investigate the following items: a toilet is slow to flush, bathroom sink, shower stall as per Father's schedule.
- P-5: Additional hardware will be added to a speaker in the gathering space by Carl.
- P-6: All breaker boxes need marked – Project Owner Bill Hesse. 10 breakers in the concession stand still to be marked. A panel in the gym electric closet no longer has open blanks and was repaired by Jason.
- P-7: Carbon Monoxide monitor for school building - Project Owner: Bill Hesse and Jason. Jason met with FASSCO FESCO and will be sent updates regarding system capability and hardware options. Detectors will be installed in areas with Gas access. Project completion by the end of summer 2019. Detectors will be wired into fire alarm to show trouble instead of sounding alarm and a magnetic release will be installed on the doors from the cafeteria to the school. Additional carbon monoxide detectors will be placed in the rectory as per Father's schedule. Jason will discuss with Father the option of cleaning the hvac vents in his house.
- P-8: Cafeteria Roof – repair leaks. Project owner – Jason Lewis. Contractor completed the work and is sending warranty paperwork before final payment is issued.
- P-9: HVAC – Jason received \$375 bid for additional AMR heat. Project to be completed by the end of 2018. Rich will obtain necessary specs from Jim Towles and will advise on running the electric for this project.
- P-10: Temperamental light in the Church near the Font - The LED light bulb has been replaced to prevent shutting off and is still shutting off. Jason will access the attic and clear insulation from fixture.
- P-11: A breaker will be evaluated and possibly replaced for the last three classrooms in junior high.

- P-12: Cullen shared a bid of @ \$45000 to repave and restripe the parking lots. Cullen will update the scope of work and bid.
- P-13: replacement of deteriorated pipe rap insulation on exterior AC units will be done fall 2018.
- P-14: Carl replaced an extinguished cafeteria light with an LED.
- P-15: A gfi outlet has been replaced near the left exterior of door #4.
- P-16: Jim Towles will be replacing a boiler TPR valve in the boiler room. The classroom radiator line will be re-mounted to the wall by Carl or Jason.
- P-17: the playground fenced area has been enlarged.
- P-18: the cafeteria kitchen ceiling materials have been delivered and installation has begun.

New business:

- Classroom gutters have been cleaned and loose areas have been reattached.
- A check up will be performed on the boilers and TPR valve replaced.
- Striping the aintree parking lot will be compared to the cost of resurfacing.
- Railing will be replaced at the stairs connecting the aintree lot and lynnbrook.

Next meeting set for 10/1/2018.

Meeting adjourned 6p