

Building and Grounds meeting minutes  
November 18, 2019

Present: Theresa Garrett, Cullen Bilyeu, Rich Zdunek, Jason Lewis

Open with prayer 6p

- P-1: Repairs have begun to attic ductwork insulation and tape materials to help resolve a ductwork condensation issue. Carl will be replacing a filter door.
- P-2: Motion sensors installed at the end of the classroom wings to control all lights in the hallway. A third sensor will be installed in the middle school wing – Carl and Rich.
- P-3: Susie's office has been updated with an additional cpu and monitor for constant security camera monitoring. A monitor mount has been installed.
- P-4: Rectory Repairs – Dennis will speak with Father regarding the needs of the rectory.
- P-5: Mechanical units 45, 59, 60 have been replaced.
- P-6: HVAC – the additional AMR heater kit has been installed. Rich requested a copy of the material list to review.
- P-7: Temperamental light in the Church near the Font - Jason will access the attic and clear insulation from fixture scheduled for Fall 2019.
- P-8: Repairs are complete to the damaged cafeteria interior soffit.
- P-9: Replacement of deteriorated pipe rap insulation on exterior AC units will be done 2019. Rich delivered the insulation to Jason's office.
- P-10: The soffit outside door 12 has been replaced by Carl. The rain diverter at the base of the valley near the soffit will be evaluated and repaired.
- P-11: Jason is working with Josh Ward to install a main-line surge protector.
- P-12: All surge protectors in the computer lab have been replaced by Chet.
- P-13: Two roof leaks over the amr and kitchen have been evaluated and repaired by Jason.
- P-14: The baptismal font bowls have been painted by Carl.

New business:

- The cafeteria kitchen reach-in fridge thermostat is malfunctioning and will be evaluated.
- The playground mulch has been tilled and will be monitored for appropriate fall heights.

Next meeting 12/16/2019 6p

Meeting adjourned