

Date: 11/08/22

Time: 6:30 PM

Location: AMR

Present Members: Karen O'Rourke, Amelia Reesor, Jerry Passafiume, Tonja Logsdon, Maranda Sanderfer, and Ally Sanderfer

Present Staff: Patrick Parris

Present Guests: Jerome Pascua

Absent: Samantha Bowling, Erin Hartman, and Nathan Hadsall

Opening Prayer

- Previous Minutes – Approved without changes, but on review:
 - Advent First Reconciliation Service
 - Tasha appreciated the Committee's ideas regarding the First Reconciliation Service. She is going to pursue some of our ideas with the Confirmandi, but will probably not use parents of the second-graders as they are already going to be involved in the service in other ways.
 - Jerome will provide Patrick with access to worship aids that have been used in the past.
 - Advent Decorations
 - Maranda will be sending out the definite date for Advent set-up very soon.
 - Terry is also going to be in contact with Maranda regarding trees for the Christmas music program.
- Open Positions on the Team
 - Altar Server Coordinator
 - We do not have an update if Father was able to reach out to any of the individuals recommended last month. We will request an update from Father at our next meeting.
 - Director of Worship & Music
 - As of November 8th, Father had extended an offer to the hiring committee's top recommendation and negotiations were ongoing. The individual currently lives in Texas and part of the negotiations revolved around the relocation process.
 - As of November 8th, eight applicants had submitted their resumes for consideration. The hiring committee (led by Jerome and consisting of members of the music ministry and worship committee) had interviewed 3 of the 8. Of the three, one was recommended as the top choice. The second was determined not to be ready for a director role but had skills that would be beneficial to the school so the committee recommended that candidate for an interview with Father as well. The third candidate would be qualified but his salary expectations strike Jerome as

unreasonable – Jerome is leaving the final decision on that matter to Father.

- The committee intends to interview two more candidates. Both of these candidates have strong resumes, but may only be looking for a part-time role.
 - As the hiring process continues, Jerome has an agreement with the choir and cantors through the month of November that we will only have music at those masses for which an accompanist can be found. Most of our guitarists are not comfortable playing without a pianist, but we do have one who is willing to take on the accompanist role. Father and Patrick have created a list of potential accompanists/pianists gathered from Dr. Karen Shadle and others. **Patrick requested that if anyone is willing to take the lead in contacting these individuals to schedule Masses, please contact him.**
 - Jerome and Melissa Pascua will handle the music for Thanksgiving Day Mass.
 - Currently, no music is planned for Advent. However, Jerome plans to meet with the choir and all the choir to select from the hymnal the Advent songs they would like to sing. This will help divide up the labor of planning among all the musicians. Jerome recommends that the same process be used for Christmas Masses if necessary.
 - All music will be limited to what is available in the hymnal until a Director is hired to eliminate the need to coordinating printing lyrics in the bulletin.
- Discussion/Planning Items:
 - Training
 - Nov. 6th 10:30 a.m. – Lector Training took place (Erin)
 - 1 lector was trained by Erin
 - Erin feels that we have a solid group of lectors for the time-being, but she is available for future trainings as needed
 - Lector workbooks for the new Church year are also available for pick-up.
 - Nov. 13th 10:30 a.m. – Altar Server Training (Ally & Erin)
 - Erin is also comfortable with continuing on as the interim Altar Server Coordinator for the moment.
 - Music for Masses the weekends leading up to Advent
 - This issue was mostly covered in Jerome’s update on the status of the search process for the Director of Worship & Music (see above)
 - Erin reported that she has reached out to her alma mater, Assumption’s music program to request any volunteers that may help cover music ministry roles until the Director role is filled.
 - It was also recommended that the choir’s presence would be most useful at the 10:30 mass, where the congregation’s musical participation is usually the lowest.

- Pastor's Update (via Patrick)
 - Father was pleased with how All Saints and All Souls Masses went this year. The sand worked well for the candles and nothing almost caught on fire.
 - The tulip bulbs were accidentally overlooked during All Souls Mass, but Father blessed them afterwards and they have since been planted.
 - Adoration scheduled for November 9th specifically for Vocations Week. This Holy Hour was being held in collaboration with the Saint Serra Club.
 - Patrick noted that ministry sign-ups have been light for the Christmas Masses. The committee recommended that a targeted follow-up email be sent following Thanksgiving.
- Ministry Coordinators' Roundtable
 - Adoration – Nathan has put together a two-year plan for adoration, which he will present at our January meeting.
 - EHMCs – The few ministers who need to renew their mandates have been doing so. The updated ministry guides were circulated in October and it seems that everyone is adjusting to the new routines.
 - Hospitality – Still working on gathering enough gift bearers during each Mass.
 - Arts/Environment – Maranda will let everyone know the date for Advent set-up. She will also circulate a date for Christmas set-up once she confirms with Father.
 - Sacristans – It's a small but reliable group, but could also use more.

Closing Blessing

Next Meeting: All Committees' Social - December 13th, 6:00 PM, details to follow
January Meeting – January 10th, 6:30 PM, AMR