

Date: 03/12/24

Time: 6:30 PM

Location: AMR

Present Members: Amelia Reesor, Tonja Logsdon, Jerry Passafiume, Karen O'Rourke, Erin Hartman, and Jake Kerger

Present Staff: Father Robert, Robert Garbarz, and Flynn Mudd

Absent: Nathan Hadsall, Laura Ridge and Maranda Sandefer

Opening Prayer

- Review/Approve February Minutes
- Updates to Music Director Search
 - Robert and his family are returning to North Carolina to be with their family.
 - Robert will be here until June 30th so the goal is to have the new Music Director in place by July 1st.
 - The parameters of the position are flexible, depending upon the skillset of the applicant. There is a possibility that some of Robert's other responsibilities, Katie's communications responsibilities, or Patrick's responsibilities could be folded into the role if an applicant is looking for a full-time position.
 - Father Robert has already received some applications and one seems promising. The opening was published in The Record this past week so he anticipates more applications will be forthcoming.
 - Referrals are welcome!
- Scheduling for second quarter, MSP admin transfer
 - There is a concern that at least some of our ministers have been dropped from MSP's system entirely, but we do not know for sure how many people have been dropped or how that happened.
 - An announcement will be posted in the bulletin to request that any parishioners who have not been scheduled to serve at Mass in recent months but who want to serve contact Robert. This will allow him to make sure our minister lists are complete and possibly help him figure out how people were dropped out of MSP to begin with.
- Church maintenance after Easter
 - All daily Masses for the week after Easter will be held in the AMR because work is being done to repair a crack in the ceiling above the altar. The covers over the pipe organ's pipes in the front of the church will also be replaced.
- Internet/streaming updates
 - The internet is partially working again, we are still working on live-streaming Mass again.
- Holy Week
 - There will be a rehearsal for servers an hour and 15 minutes before each of the Holy Week Masses, except for the Vigil Mass, which will have a rehearsal at

11:00 a.m. Robert may also request the cantors to attend these rehearsals as well.

- Robert will do a widespread call for ministers through MSP and the bulletin to fill the extra roles that are needed for Holy Week.
- Robert is making a separate Worship Aid for each of the Holy Week Masses starting on Palm Sunday through Easter.
- We will distribute the precious blood at Easter Masses.
- Robert will confirm with Maranda that her husband, Matt, is able to take care of the fire for the Vigil Mass this year.
- The Mass schedule for Holy Week will be posted in the Bulletin or added as an insert.
- Children's Ministry – Lenten Kits
 - Erin will reach out to Eddie about the Lenten kits that were distributed last year to families and see if it's possible to get them again this year or in the future.
- Sound System
 - Robert is getting a quote on the cost to install a speaker in the back of the sanctuary.
- EHMCS
 - We will be cutting back to a total of four (4) Communion ministers on Sundays and will be doing a trial-run of this on Saturdays as well. This will hopefully help resolve our issues with EHMCS feeling overscheduled, limit the number of vessels that need to be purified after Communion, and appropriately manage the speed of the Communion procession.
 - The chalice will not be sent to the back.
- Saturday evening Mass time
 - A few parishioners have approached Karen with questions if the Saturday Mass will ever be moved back to 5 or 5:30. Father Robert does not have any plans to change the time right now.
- Deaths/Funerals
 - There was a concern that parishioners are missing announcements when there is a death or a funeral in the parish. It was suggested that we could start incorporating prayers for the recently departed members of our parish back into the petitions.
- Security Plan Updates from Jake
 - Jake has completed the updates on the procedure for locking the door during Masses and this will be posted in the sacristy.
 - We are on schedule to number the doors.
 - Jake has procured a trauma bag and has identified a supply source to have a proper medical bag.
 - The officer who donated the trauma bag is also willing to teach a CPR/AED class and another first-aid/trauma care class called "Stop the Bleed."

- These classes will be totally free for the parish.
 - Jake estimates that we could have up to twenty (20) people per class. We will open the classes up to ministers first.
 - Possible dates: May 9th, May 24th, June 13th, June 20th – all at 6:30 p.m.
 - Jake will clear these dates with his contact to confirm when he is available to teach.
- Ministry Roundtable
 - Flynn distributed the revised EHMC ministry guide and asked the Committee to review it and email him, Father Robert, and Robert with any revisions.

Closing Blessing

Next Meeting: 04/09/24 6:30 PM